

HIGHWOOD POLICE PENSION FUND  
ACTUARIAL VALUATION  
AS OF MAY 1, 2023  
STATUTORY MINIMUM REQUIRED CONTRIBUTION



**FOSTER & FOSTER**  
ACTUARIES AND CONSULTANTS



November 28, 2023

Highwood Police Pension Fund

Re: Actuarial Valuation Report for Statutory Minimum Required Contribution

Dear Board:

We are pleased to present to the Board this report of the annual actuarial valuation of the Highwood Police Pension Fund. The funding valuation was performed to determine whether the assets and contributions are sufficient to provide the prescribed benefits and to develop the appropriate funding requirements for the applicable plan year. Use of the results for other purposes may not be applicable and could produce significantly different results.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board, and reflects laws and regulations issued to date pursuant to the provisions of Article 3, Illinois Pension Code, as well as applicable federal laws and regulations. In our opinion, the assumptions used in this valuation, as adopted by the Police Officers' Pension Investment Fund Board of Trustees, represent reasonable expectations of anticipated plan experience. Future actuarial measurements may differ significantly from the current measurements presented in this report for a variety of reasons including: changes in applicable laws, changes in plan provisions, changes in assumptions, or plan experience differing from expectations. Due to the limited scope of the valuation, we did not perform an analysis of the potential range of such future measurements.

The funding percentages and unfunded accrued liability as measured based on the actuarial value of assets will differ from similar measures based on the market value of assets. These measures, as provided, are appropriate for determining the adequacy of future contributions, but may not be appropriate for the purpose of settling a portion or all of its liabilities.

In conducting the valuation, we have relied on personnel information supplied by the local Board, asset information and financial reports prepared by the auditors for the Police Officers' Pension Investment Fund, plan design information as defined in Article 3 of the Illinois Pension Code, and the actuarial assumptions and methods described in the Actuarial Assumptions section of this report. While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report.

In performing the analysis, we used third-party software to model (calculate) the underlying liabilities and costs. These results are reviewed in the aggregate and for individual sample lives. The output from the software is either used directly or input into internally developed models to generate the costs. All internally developed models are reviewed as part of the process. As a result of this review, we believe that the models have produced reasonable results. We do not believe there are any material inconsistencies among assumptions or unreasonable output produced due to the aggregation of assumptions.

The undersigned are familiar with the immediate and long-term aspects of pension valuations and meet the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All of the sections of this report are considered an integral part of the actuarial opinions.

To our knowledge, no associate of Foster & Foster, Inc. working on valuations of the program has any direct financial interest or indirect material interest in the plan sponsor, nor does anyone at Foster & Foster, Inc. act as a member of the Board of Trustees of the Highwood Police Pension Fund. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

Respectfully submitted,

By:   
Jason L. Franken, FSA, EA, MAAA  
Foster & Foster, Inc.

By:   
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## TABLE OF CONTENTS

<u>Title</u>	<u>Page</u>
Summary of Report	5
Changes Since Prior Valuation	6
Summary of Principal Valuation Results	7
Projection of Benefit Payments	10
Actuarial Assumptions and Methods	11
Glossary	14
Discussion of Risk	15
Assets	19
Summary of Current Plan	20

## SUMMARY OF REPORT

The regular annual actuarial valuation of the Highwood Police Pension Fund, performed as of May 1, 2023, has been completed and the results are presented in this report. The contribution requirements are as follows:

Valuation Date	May 1, 2023
Total Statutory Contribution	351,642
Member Contributions (Est.)	<u>(120,731)</u>
Statutory Minimum Contribution	230,911
Phase In of 2022 Assumption Changes Impact	<u>20,428</u>
Statutory Minimum Required Contribution (after phase-in) <sup>1</sup>	251,339

<sup>1</sup> This calculation is determined in accordance with Section 3-125 of the Illinois Pension Code. This report should not be relied upon for purposes other than determining the current tax levy required under the Illinois Pension Code. The assumptions have been set based on expectations for all Article 3 funds in the State of Illinois. The actuarial methods are prescribed by the Illinois Pension Code and do not necessarily represent the approach recommended by either the actuary or the Police Officers' Pension Investment Fund.

## CHANGES SINCE PRIOR VALUATION

### Plan Changes Since Prior Valuation

There were no plan changes since the prior valuation.

### Actuarial Assumption/Method Changes Since Prior Valuation

There were no assumption changes since the prior valuation.

There were no method changes since the prior valuation.

## SUMMARY OF PRINCIPAL VALUATION RESULTS

### A. Participant data

Actives	13
Service Retirees	0
Beneficiaries	4
Disability Retirees	1
Terminated Vested Due Future Annuity	5
Terminated with Accumulated Contributions in Fund	<u>3</u>
Total	26

Total Annual Payroll	1,140,703
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#### Annual Rate of Payments to:

Service Retirees	0
Beneficiaries	128,671
Disability Retirees	51,049
Terminated Vested Due Future Annuity	110,587

### B. Assets

Actuarial Value (AVA)	6,128,355
Market Value (MVA)	5,675,353

### C. Liabilities

#### Present Value of Benefits (PVB)

Actives	
Retirement Benefits	5,024,671
Death Benefits	93,785
Disability Benefits	505,618
Terminated Vested Benefits	260,573
Service Retirees	0
Beneficiaries	1,258,968
Disability Retirees	685,805
Terminated Vested Due Future Annuity	1,327,182
Terminated with Accumulated Contributions in Fund	<u>49,389</u>
Total	9,205,991

## SUMMARY OF PRINCIPAL VALUATION RESULTS

### C. Liabilities (continued)

Accrued Liability (AL)	
Actives	
Retirement Benefits	2,825,534
Death Benefits	41,150
Disability Benefits	268,974
Terminated Vested Benefits	156,431
Service Retirees	0
Beneficiaries	1,258,968
Disability Retirees	685,805
Terminated Vested Due Future Annuity	1,327,182
Terminated with Accumulated Contributions in Fund	<u>49,389</u>
Total	6,613,433
Normal Cost	
Normal Cost (Retirement)	229,145
Normal Cost (Death)	11,507
Normal Cost (Disability)	57,019
Normal Cost (Terminated Vested)	<u>25,126</u>
Total	322,797
Unfunded Actuarial Accrued Liability (UAAL = AL - AVA) <sup>1</sup>	485,078
Funded Ratio (AVA / AL)	92.7%

### D. Amortization Payment

Total Accrued Liability	6,613,433
90% Funded Ratio Target	5,952,090
Actuarial Value of Assets	6,128,355
Liabilities Subject to Amortization over 17 Years	0
Amortization Payment, Beginning of Year	0

<sup>1</sup> The unfunded actuarial accrued liability reflects a liability loss of \$168,818 and an asset loss of \$126,405 as of the measurement date.



## SUMMARY OF PRINCIPAL VALUATION RESULTS

### E. Statutory Minimum Required Contribution <sup>1</sup>

Normal Cost, Including Expense Load <sup>2</sup>	351,642
Payment Required to Amortize UAAL Over 17 Years <sup>2</sup>	<u>0</u>
Total Statutory Contribution	351,642
Expected Member Contributions <sup>2</sup>	<u>(120,731)</u>
Statutory Minimum Required Contribution (before phase in)	230,911
Phase In of 2022 Assumption Changes Impact	<u>20,428</u>
Statutory Minimum Required Contribution (after phase in) <sup>3</sup>	251,339

<sup>1</sup> This calculation is determined in accordance with Section 3-125 of the Illinois Pension Code. This report should not be relied upon for purposes other than determining the current tax levy required under the Illinois Pension Code. The assumptions have been set based on expectations for all Article 3 funds in the State of Illinois. The actuarial methods are prescribed by the Illinois Pension Code and do not necessarily represent the approach recommended by either the actuary or the Police Officers' Pension Investment Fund.

<sup>2</sup> Includes one year of interest.

<sup>3</sup> Under Public Act 101-0610, the impact of any assumption changes shall be implemented in equal annual amounts over the 3 year period beginning in the fiscal year of the pension fund in which such change first occurs.

PROJECTION OF BENEFIT PAYMENTS <sup>1</sup>

Year Ending	Payments for Current Actives	Payments for Current Non-Actives	Total Payments
2024	22,210	227,893	250,103
2025	44,231	177,299	221,530
2026	66,994	175,931	242,925
2027	92,367	225,697	318,064
2028	121,390	225,191	346,581
2029	146,303	224,499	370,802
2030	170,119	223,611	393,730
2031	207,144	242,648	449,792
2032	239,775	241,846	481,621
2033	280,345	240,848	521,193
2034	328,233	259,841	588,074
2035	375,743	258,934	634,677
2036	437,607	275,020	712,627
2037	481,422	274,101	755,523
2038	519,620	272,948	792,568
2039	564,054	271,539	835,593
2040	606,218	269,847	876,065
2041	641,501	267,850	909,351
2042	697,951	265,530	963,481
2043	745,830	262,874	1,008,704
2044	777,256	259,874	1,037,130
2045	803,951	256,519	1,060,470
2046	826,814	252,800	1,079,614
2047	846,563	248,703	1,095,266
2048	864,662	244,205	1,108,867
2049	880,238	239,296	1,119,534
2050	893,877	233,954	1,127,831
2051	905,580	228,168	1,133,748
2052	915,024	221,939	1,136,963
2053	921,698	215,258	1,136,956
2054	925,332	208,138	1,133,470
2055	926,154	200,596	1,126,750
2056	924,233	192,642	1,116,875
2057	919,440	184,262	1,103,702
2058	911,369	175,470	1,086,839
2059	899,920	166,271	1,066,191
2060	884,838	156,675	1,041,513
2061	865,979	146,720	1,012,699
2062	843,304	136,452	979,756
2063	816,920	125,931	942,851

<sup>1</sup> This illustrates the projection of future benefit payments for the population as it exists on the valuation date without consideration for future hires.

## ACTUARIAL ASSUMPTIONS AND METHODS

The assumptions shown below were adopted by the Board September 9, 2022 following a 2022 review of plan experience.

Interest Rate 6.80% per year compounded annually, net of investment related expenses.

Mortality Rate ***Active Lives:***  
PubS-2010 Employee mortality, unadjusted, with generational improvements with most recent projection scale (currently Scale MP-2021). 10% of active deaths are assumed to be in the line of duty.

***Inactive Lives:***  
PubS-2010 Healthy Retiree mortality, adjusted by a factor of 1.150 for male retirees and unadjusted for female retirees, with generational improvements with most recent projection scale (currently Scale MP-2021).

***Beneficiaries:***  
PubS-2010 Survivor mortality, unadjusted for male beneficiaries and adjusted by a factor of 1.150 for female beneficiaries, with generational improvements with most recent projection scale (currently Scale MP-2021).

***Disabled Lives:***  
PubS-2010 Disabled mortality, adjusted by a factor of 1.080 for male disabled members and unadjusted for female disabled members, with generational improvements with most recent projection scale (currently Scale MP-2021).

The mortality assumptions sufficiently accommodate anticipated future mortality improvements.

Retirement Age See table at the end of this section.

Disability Rate See table at the end of this section. 60% of the disabilities are assumed to be in the line of duty.

Termination Rate See table at the end of this section.

Salary Increases

See table below.

Salary Scale	
Service	Rate
0	11.00%
1	9.50%
2	8.00%
3	7.50%
4	7.00%
5	6.00%
6	5.00%
7 - 11	4.00%
12 - 29	3.75%
30+	3.50%

Inflation

2.50%.

Cost-of-Living Adjustment

Tier 1: 3.00% per year after age 55. Those that retire prior to age 55 receive an increase of 1/12 of 3.00% for each full month since benefit commencement upon reaching age 55.

Tier 2: 1.25% per year after the later of attainment of age 60 or first anniversary of retirement.

Marital Status

80% of Members are assumed to be married.

Spouse's Age

Males are assumed to be three years older than females.

Funding Method

Projected Unit Credit Cost Method.

Actuarial Asset Method

Investment gains and losses are smoothed over a 5-year period. In the first year, 20% of the gain or loss is recognized. In the second year 40%, in the third year 60%, in the fourth year 80%, and in the fifth year 100% of the gain or loss is recognized. The actuarial investment gain or loss is defined as the actual return on investments minus the actuarial assumed investment return.

Funding Policy Amortization Method

The UAAL is amortized according to a Level Percentage of Payroll method over a period ending in 2040. The initial amortization amount is 90% of the Accrued Liability less the Actuarial Value of Assets.

Payroll Growth

3.00% per year.

Administrative Expenses

Administrative expenses will be estimated as 2% of the fund's total normal cost.

Decrement Tables

<u>% Terminating During the Year</u>		<u>% Becoming Disabled During the Year</u>		<u>% Retiring During the Year (Tier 1)</u>		<u>% Retiring During the Year (Tier 2)</u>	
<u>Service</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>	<u>Age</u>	<u>Rate</u>
0	13.00%	20	0.000%	50 - 54	20%	50 - 54	5%
1	8.00%	25	0.029%	55 - 62	25%	55	40%
2	7.00%	30	0.133%	63	33%	56 - 62	25%
3	6.00%	35	0.247%	64	40%	63	33%
4	5.00%	40	0.399%	65 - 69	55%	64	40%
5	4.50%	45	0.561%	70+	100%	65 - 69	55%
6	4.00%	50	0.675%			70+	100%
7	3.50%	55	0.855%				
8	3.00%	60	1.093%				
9	2.50%						
10	2.25%						
11	2.00%						
12	1.75%						
13	1.50%						
14+	1.25%						

## GLOSSARY

Total Annual Payroll is the projected annual rate of pay for the fiscal year following the valuation date of all covered members.

Present Value of Benefits is the single sum value on the valuation date of all future benefits to be paid to current Members, Retirees, Beneficiaries, Disability Retirees and Vested Terminations.

Accrued Actuarial Liability is determined according to the plan's actuarial cost method. This amount represents the portion of the anticipated future benefits allocated to years prior to the valuation date.

Normal (Current Year's) Cost is the current year's cost for benefits yet to be funded.

Market Value of Assets is the fair market value of plan assets as of the valuation date. This amount may be adjusted to produce an Actuarial Value of Assets for plan funding purposes.

Actuarial Value of Assets is the asset value used in the valuation to determine contribution requirements. It represents the plan's Market Value of Assets, with adjustments according to the Actuarial Asset Method. These adjustments produce a "smoothed" value that is likely to be less volatile from year to year than the Market Value of Assets.

Unfunded Accrued Liability is the excess of the Accrued Actuarial Liability over the Actuarial Value of Assets.

Statutory Minimum Required Contribution is equal to the Normal Cost plus an amount sufficient to amortize the Unfunded Accrued Liability to achieve a 90% funding target by 2040. The required amount is adjusted for interest to year-end.

Projected Unit Credit Actuarial Cost Method (Level Percent of Compensation) is the method used to determine statutory minimum required contributions under the Plan. The use of this method involves the systematic funding of the Normal Cost (described above) and the Unfunded Accrued (Past Service) Liability. The actuarial accrued liability is the present value of accrued benefits, utilizing projected salary for active Plan Participants.

## DISCUSSION OF RISK

Actuarial Standard of Practice No. 51, Assessment and Disclosure of Risk Associated with Measuring Pension Obligations and Determining Pension Plan Contributions, states that the actuary should identify risks that, in the actuary's professional judgment, may reasonably be anticipated to significantly affect the plan's future financial condition.

Throughout this report, actuarial results are determined under various assumption scenarios. These results are based on the premise that all future plan experience will align with the plan's actuarial assumptions; however, there is no guarantee that actual plan experience will align with the plan's assumptions. It is possible that actual plan experience will differ from anticipated experience in an unfavorable manner that will negatively impact the plan's funded position.

Below are examples of ways in which plan experience can deviate from assumptions and the potential impact of that deviation. Typically, this results in an actuarial gain or loss representing the current-year financial impact on the plan's unfunded liability of the experience differing from assumptions; this gain or loss is amortized over a period of time determined by the plan's amortization method. When assumptions are selected that adequately reflect plan experience, gains and losses typically offset one another in the long term, resulting in a relatively low impact on the plan's contribution requirements associated with plan experience. When assumptions are too optimistic, losses can accumulate over time and the plan's amortization payment could potentially grow to an unmanageable level.

- Investment Return: When the rate of return on the Actuarial Value of Assets falls short of the assumption, this produces a loss representing assumed investment earnings that were not realized. Further, it is unlikely that the plan will experience a scenario that matches the assumed return in each year as capital markets can be volatile from year to year. Therefore, contribution amounts can vary in the future.
- Salary Increases: When a plan participant experiences a salary increase that was greater than assumed, this produces a loss representing the cost of an increase in anticipated plan benefits for the participant as compared to the previous year. The total gain or loss associated with salary increases for the plan is the sum of salary gains and losses for all active participants.
- Payroll Growth: The plan's payroll growth assumption causes a predictable annual increase in the plan's amortization payment in order to produce an amortization payment that remains constant as a percentage of payroll if all assumptions are realized. If payroll does not increase according to the plan's payroll growth assumption, the plan's amortization payment can increase significantly as a percentage of payroll even if all assumptions other than the payroll growth assumption are realized.
- Demographic Assumptions: Actuarial results take into account various potential events that could happen to a plan participant, such as retirement, termination, disability, and death. Each of these potential events is assigned a liability based on the likelihood of the event and the financial consequence of the event for the plan. Accordingly, actuarial liabilities reflect a blend of financial consequences associated with various possible outcomes (such as retirement at one of various possible ages). Once the outcome is known (e.g. the participant retires) the liability is adjusted to reflect the known outcome. This adjustment produces a gain or loss depending on whether the outcome was more or less favorable than other outcomes that could have occurred.

- Contribution Risk: This risk results from the potential that actual employer contributions may deviate from actuarially determined contributions. Contribution deficits, particularly large deficits and those that occur repeatedly, increase future contribution requirements and put the plan at risk for not being able to pay plan benefits when due.

### Impact of Plan Maturity on Risk

For newer pension plans, most of the participants and associated liabilities are related to active members who have not yet reached retirement age. As pension plans continue in operation and active members reach retirement ages, liabilities begin to shift from being primarily related to active members to being shared amongst active and retired members. Plan maturity is a measure of the extent to which this shift has occurred. It is important to understand that plan maturity can have an impact on risk tolerance and the overall risk characteristics of the plan. For example, plans with a large amount of retired liability do not have as long of a time horizon to recover from losses (such as losses on investments due to lower than expected investment returns) as plans where the majority of the liability is attributable to active members. Similarly, mature plans paying substantial retirement benefits resulting in a small positive or net negative cash flow can be more sensitive to near term investment volatility, particularly if the size of the fund is shrinking, which can result in less assets being available for investment in the market.

### Metrics to Help Assess Risk

Below are descriptions of some metrics that can be used to help assess risk. To assist with determining the maturity of the plan, we have provided some relevant metrics in the table at the end of this section provides these metrics for the fund.

- Support Ratio: The support ratio is determined as the ratio of active to inactive members. This metric speaks to the maturity of the plan, with a low ratio indicating a more mature plan.
- Asset Volatility Ratio: The asset volatility ratio is determined as the ratio of the Market Value of Assets to Total Payroll. It is a measure of the impact of investment volatility on employer contributions which are paid as a percentage of payroll. Although Market Value of Asset growth that exceeds payroll growth may contribute to the financial stability of the plan, the amortization of changes in these higher asset values have a greater impact on contribution volatility as this ratio increases.
- Accrued Liability (AL) Ratio: The accrued liability ratio is the proportion of Total Accrued Liability attributable to inactive members. A higher ratio indicates a more mature plan. Mature plans will see increased risk since losses due to lower than expected investment returns or demographic factors will need to be made up for over a shorter time horizon than would be needed for a less mature plan.



- Funded Ratio: The funded ratio is determined as the ratio of the Actuarial Value of Assets to the Total Accrued Liability. This ratio generally reflects the financial health of the plan but should not be considered in isolation since it is very sensitive to changes in actuarial methods and assumptions.
- Net Cash Flow Ratio: The net cash flow ratio is determined as the ratio of the Net Cash Flow (contributions minus benefit payments and administrative expenses) to the Market Value of Assets. Mature plans paying substantial retirement benefits resulting in small positive or negative cash flows may be more sensitive to near term investment volatility.

#### Low Default-Risk Obligation Measure

ASOP No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, was revised as of December 2021 to include a “low-default-risk obligation measure” (LDROM). This liability measure is consistent with the determination of the actuarial accrued liability shown on page 8 in terms of member data, plan provisions, and assumptions/methods except that the interest rate is tied to low-default-risk fixed income securities. The S&P Municipal Bond 20 Year High Grade Rate Index (daily rate closest to, but not later than, the measurement date) was selected to represent a current market rate of low risk but longer-term investments that could be included in a low-risk asset portfolio. The interest rate used in this valuation was 4.14%, resulting in an LDROM of \$10,362,772. The LDROM should not be considered the “correct” liability measurement; it simply shows a possible outcome if the Board elected to hold a very low risk asset portfolio. Given that plan benefits are paid overtime through the combination of contributions and investment returns, prudent investments selected by the Board help to balance asset accumulation through these two sources.

It is important to note that the actuary has identified the risks above as the most significant risks based on the characteristics of the plan and the nature of the project, however, it is not an exhaustive list of potential risks that could be considered. Additional advanced modeling, as well as the identification of additional risks may be helpful in some situations.

## RISK METRICS

### Support Ratio

Total Actives	13
Total Inactives	13
Actives / Inactives	100.0%

### Asset Volatility Ratio

Market Value of Assets (MVA)	5,675,353
Total Annual Payroll	1,140,703
MVA / Total Annual Payroll	497.5%

### Accrued Liability (AL) Ratio

Inactive Accrued Liability	3,321,344
Total Accrued Liability	6,613,433
Inactive AL / Total AL	50.2%

### Funded Ratio

Actuarial Value of Assets (AVA)	6,128,355
Total Accrued Liability	6,613,433
AVA / Total Accrued Liability	92.7%

### Net Cash Flow Ratio

Net Cash Flow <sup>1</sup>	223,596
Market Value of Assets (MVA)	5,675,353
Ratio	3.9%

<sup>1</sup> Determined as total contributions minus benefit payments and administrative expenses.

## ASSETS

### Changes in Market Value of Assets

Market Value of Assets as of April 30, 2022	5,304,445
Benefit payments during fiscal year 2023	(201,431)
Administrative expense during fiscal year 2023	(62,600)
Total contributions during fiscal year 2023	<u>487,627</u>
Contributions Less Benefit Payments & Administrative Expenses	223,596
Actual Net Investment Earnings	<u>147,312</u>
Market Value of Assets as of April 30, 2023	5,675,353

### Development of Investment Gain/Loss

Expected Investment Earnings <sup>1</sup>	368,305
Actual Net Investment Earnings	<u>147,312</u>
Actuarial Investment Gain/(Loss)	(220,993)

<sup>1</sup> Expected Investment Earnings = 6.80% x (5,304,445 + 0.5 x 223,596)

### Gains/(Losses) Not Yet Recognized

Fiscal Year	Gain/(Loss)	Amounts Not Yet Recognized by Valuation Year			
Ending		2023	2024	2025	2026
2020	(53,294)	(10,659)	0	0	0
2021	521,940	208,776	104,388	0	0
2022	(790,542)	(474,325)	(316,217)	(158,108)	0
2023	(220,993)	<u>(176,794)</u>	<u>(132,596)</u>	<u>(88,397)</u>	<u>(44,199)</u>
Total		(453,002)	(344,425)	(246,505)	(44,199)

### Development of Actuarial Value of Assets

Market Value of Assets as of April 30, 2023	5,675,353
(Gains)/Losses Not Yet Recognized	<u>453,002</u>
Actuarial Value of Assets as of April 30, 2023	6,128,355

## SUMMARY OF CURRENT PLAN

### Article 3 Pension Fund

The Plan is established and administered as prescribed by “Article 3. Police Pension Fund – Municipalities 500,000 and Under” of the Illinois Pension Code.

### Plan Administration

The Plan is a single employer defined benefit pension plan administered by a Board of Trustees comprised of:

- a.) Two members appointed by the Municipality,
- b.) Two active Members of the Police Department elected by the Membership, and
- c.) One retired Member of the Police Department elected by the Membership.

### Credited Service

Complete years of service as a sworn police officer employed by the Municipality.

### Normal Retirement

#### Date

**Tier 1:** Age 50 and 20 years of Credited Service.

**Tier 2:** Age 55 with 10 years of Credited Service.

#### Benefit

**Tier 1:** 50% of annual salary attached to rank on last day of service plus 2.50% of annual salary for each year of service over 20 years, up to a maximum of 75% of salary. The minimum monthly benefit is \$1,000 per month.

**Tier 2:** 2.50% per year of service times the average salary for the 48 consecutive months of service within the last 60 months of service in which the total salary was the highest prior to retirement times the number of years of service, up to a maximum of 75% of average salary. The minimum monthly benefit is \$1,000 per month.

For Tier 2 participants, the salary is capped at a rate of \$106,800 as of 2011, indexed annually at a rate of CPI-U, but not to exceed 3.00%.

#### Form of Benefit

**Tier 1:** For married retirees, an annuity payable for the life of the Member; upon the death of the member, 100% of the Member’s benefit payable to the spouse until death. For unmarried retirees, the normal form is a Single Life Annuity.

**Tier 2:** Same as above, but with 66 2/3% of benefit continued to spouse.

Early Retirement

Date	<b>Tier 1:</b> Age 60 and 8 years of Credited Service. <b>Tier 2:</b> Age 50 with 10 years of Credited Service.
Benefit	<b>Tier 1:</b> Normal Retirement benefit with no minimum. <b>Tier 2:</b> Normal Retirement benefit, reduced 6.00% each year before age 55, with no minimum benefit.
Form of Benefit	Same as Normal Retirement

Disability Benefit

Eligibility	Total and permanent as determined by the Board of Trustees.
Benefit Amount	A maximum of: <ul style="list-style-type: none"><li>a.) 65% of salary attached to the rank held by Member on last day of service, and;</li><li>b.) The monthly retirement pension that the Member is entitled to receive if he or she retired immediately.</li></ul>

For non-service connected disabilities, a benefit of 50% of salary attached to rank held by Member on last day of service.

Cost-of-Living Adjustment

**Tier 1:**

*Retirees:* An annual increase equal to 3.00% per year after age 55. Those that retire prior to age 55 receive an increase of 1/12 of 3.00% for each full month since benefit commencement upon reaching age 55.

*Disabled Retirees:* An annual increase equal to 3.00% per year of the original benefit amount beginning at age 60. Those that become disabled prior to age 60 receive an increase of 3.00% of the original benefit amount for each year since benefit commencement upon reaching age 60.

**Tier 2:** An annual increase each January 1 equal to 3.00% per year or one-half of the annual unadjusted percentage increase in the consumer price index-u for the 12 months ending with the September preceding each November 1, whichever is less, of the original pension after the attainment of age 60 or first anniversary of pension start date whichever is later.

Pre-Retirement Death Benefit

Service Incurred	100% of salary attached to rank held by Member on last day of service.
Non-Service Incurred	A maximum of: <ul style="list-style-type: none"><li>a.) 54% of salary attached to the rank held by Member on last day of service, and;</li><li>b.) The monthly retirement pension earned by the deceased Member at the time of death, regardless of whether death occurs before or after age 50.</li></ul>

For non-service deaths with less than 10 years of service, a refund of member contributions is provided.

Vesting (Termination)

Vesting Service Requirement	<b>Tier 1:</b> 8 years. <b>Tier 2:</b> 10 years.
Non-Vested Benefit	Refund of Member Contributions.
Vested Benefit	Either the termination benefit, payable upon reaching age 60 (55 for Tier 2), provided contributions are not withdrawn, or a refund of member contributions. The termination benefit is 2.50% of annual salary held in the year prior to termination (4-year final average salary for Tier 2) times creditable service.

Contributions

Employee	9.91% of Salary.
Municipality	Remaining amount necessary for payment of Normal (current year's) Cost and amortization of the accrued past service liability.